THE UNIVERSITY OF HONG KONG

Master of Science in Real Estate

INSTRUCTION OF SUBMITTING SUPPORTING DOCUMENTS

Please post the following documents directly to Miss Candy Lee at the Faculty of Architecture (Address: Room 415, Knowles Building, The University of Hong Kong, Pokfulam Road, Hong Kong) immediately after submitting your application and in any case not later than 10 February 2017. Your application number should be marked on each document. Transcripts, diplomas, certificates and other submitted documents which are not in English should be accompanied by a certified translation in English. Certified translation should be provided by your home institution.

Enclosed (Please tick as appropriate.)

☐ Transcript. (You may complete the Transcript Request Forms below and send it to the institute from which the transcript is requested, if applicable.)

☐ Degree Certificates

☐ TOEFL/IELTS * official score report (if requested).

☐ Correspondence address labels (see below)

☐ List of publications (if appropriate).

☐ Referees’ reports

# Please note that the University will only ACCEPT originals or copies of the documents that have been duly declared as true copies before a notary public (e.g. a Commissioner for Oaths at a City District Office in Hong Kong). Copies of documents may be certified by the issuing organization of the document if you are an overseas applicant.

*Please delete as appropriate. Please note that the University’s TOFEL code is 9671.
THE UNIVERSITY OF HONG KONG

Transcript Request Form

I. **To the Applicant:** Applicants who did not attach their original official transcript should complete the first part of this form and send it to the appropriate officer of the institute from which the transcript is requested.

Name of Applicant: ____________________________ (________________________) in English in Chinese, if any

University/College Attended: ____________________________

Dates of Attendance: From __________ To __________

Title of Degree/Diploma: ____________________________ Date of Award: _______

Programme applied for admission at The University of Hong Kong:

Master of Science in Real Estate (FT/PT*)
or
MSc(RE) majoring in Property Rights / Real Estate Investment and Finance / Urban Development *

* Please delete as appropriate.

II. **To the Officer responsible for issuing transcripts:** The applicant named above has applied for admission to a postgraduate curriculum at The University of Hong Kong. Please send a copy of the official transcript together with this form directly to:

Miss Candy Lee
Faculty of Architecture
Room 415, Knowles Building
The University of Hong Kong
Pokfulam Road, Hong Kong
(Ref.: MSc in Real Estate)
THE UNIVERSITY OF HONG KONG

TAUGHT POSTGRADUATE PROGRAMME
IN THE FACULTY OF ARCHITECTURE

Master of Science in Real Estate

REFEREE'S REPORT

(Note to Applicant: Please complete Section 1 below and send a copy to one of your two referees with the request that he/she completes Section 2 and returns it directly to Miss Candy Lee at the Faculty of Architecture, Room 415, Knowles Building, The University of Hong Kong, Hong Kong, by 10 February 2017.)

(Note to Referee: The applicant named below is applying for admission to the courses leading to the degree of Master of Science in Real Estate with/without a major in Facility Management, Planning and Development, Real Estate Investment and Finance, or General Practice Surveying. It would be helpful to the University in assessing the candidate’s eligibility and suitability to pursue the programme. Kindly complete Section 2 of this report and return it directly to Miss Candy Lee at the Faculty of Architecture by 10 February 2017. Under the provisions of the Personal Data (Privacy) Ordinance, applicants have the right to request access to their personal data, including referee’s reports.)

SECTION 1

Full Name of Applicant   

(in block letters, surname first)

SECTION 2

1. How long have you known the applicant and in what capacity?

2. How do you rate the applicant's academic ability? (Please tick the appropriate column.)

<table>
<thead>
<tr>
<th>Academic Performance</th>
<th>Excellent</th>
<th>Good</th>
<th>Adequate</th>
<th>Marginal</th>
<th>Poor</th>
</tr>
</thead>
<tbody>
<tr>
<td>Analytical and Reasoning Capability</td>
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<td>Imagination and Innovation</td>
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<td>Learning Potential</td>
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<tr>
<td>Maturity and Independence</td>
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</tbody>
</table>

1
3. Please make any further comments on the applicant's academic strengths and weaknesses relevant to this application, and with reference to his/her interest in real estate development issues. Use an additional sheet if more appropriate.

________________________________________________________________________

________________________________________________________________________

________________________________________________________________________

________________________________________________________________________

________________________________________________________________________

4. In what ways might the applicant profit from the Master's programme for which he/she is applying?

________________________________________________________________________

________________________________________________________________________

________________________________________________________________________

________________________________________________________________________

5. How would you recommend the applicant? (Please tick as appropriate.)

[ ] Recommend enthusiastically
[ ] Recommend with confidence
[ ] Recommend
[ ] Recommend with reservation
[ ] Do not recommend

Signature of Referee ___________________________ Date ___________________________

Name and Position ______________________________

Address _________________________________________

________________________________________________________________________

Please return this form to the Faculty of Architecture (Address: Room 415, Knowles Building, The University of Hong Kong, Pokfulam Road, Hong Kong, Attn: Miss Candy Lee) by 10 February 2017.
THE UNIVERSITY OF HONG KONG

TAUGHT POSTGRADUATE PROGRAMME
IN THE FACULTY OF ARCHITECTURE

Master of Science in Real Estate

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   (Please tick the appropriate column.)

   Academic Performance   Excellent  Good  Adequate  Marginal  Poor
   Analytical and Reasoning Capability
   Imagination and Innovation
   Learning Potential
   Maturity and Independence

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Signature of Referee ____________________________ Date ____________________________

Name and Position ____________________________

Address ____________________________________

Please return this form to the Faculty of Architecture (Address: Room 415, Knowles Building, The University of Hong Kong, Pokfulam Road, Hong Kong, Attn: Miss Candy Lee) by 10 February 2017.
(For applicants)

Please fill your correspondence address in the address labels below.

| Name: __________________________ | Name: __________________________ |
| Address: ________________________ | Address: ________________________ |
|                                  |                                  |
|                                  |                                  |
|                                  |                                  |
|                                  |                                  |

| Name: __________________________ | Name: __________________________ |
| Address: ________________________ | Address: ________________________ |
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