SUPPORTING DOCUMENTS

Please post the following required documents directly to Department of Psychology, Room 627, 6/F, The Jockey Club Tower, Centennial Campus, The University of Hong Kong, Pokfulam Road, Pokfulam, Hong Kong by Monday, 29 January 2018. Your application number should be marked on each document. Transcripts, diplomas, certificates and other submitted documents which are not in English should be accompanied by a certified translation in English. Certified translation may be provided by your home institution.

Enclosed (Please tick as appropriate.)

<table>
<thead>
<tr>
<th>Required Document</th>
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</thead>
<tbody>
<tr>
<td>Complete official transcript of undergraduate studies (including studies undertaken in HKU) (original / certified true copy) *#</td>
</tr>
<tr>
<td>(Mainland China applicants should provide “學士學位證書”)*#</td>
</tr>
<tr>
<td>Graduate certificate of undergraduate studies (certified true copy) #</td>
</tr>
<tr>
<td>Complete official transcript of postgraduate studies, if any (original / certified true copy) *#</td>
</tr>
<tr>
<td>(You may complete the Transcript Request Form below and send it to the institute from which the transcript is requested, if applicable.)</td>
</tr>
<tr>
<td>Graduate certificate of postgraduate studies (certified true copy) #</td>
</tr>
<tr>
<td>TOEFL / IELTS / Overseas GCE / IGCSE / Cambridge Test of Proficiency in English Language official score report *# (if appropriate)</td>
</tr>
<tr>
<td>- only required from those applicants with qualifications from institutions outside Hong Kong where the language of teaching or examination is not English</td>
</tr>
<tr>
<td>Two Academic / Professional Referee’s Reports</td>
</tr>
</tbody>
</table>

* Please delete as appropriate.

# Please note that the University will only ACCEPT originals or copies of the documents that have been duly declared as true copies before a notary public (e.g. a Commissioner for Oaths at a District Office in Hong Kong). Copies of documents may be certified by the appropriate officials of your home institute if you are an overseas applicant. No photocopies will be accepted.

Please note that the University’s TOFEL code is 9671.
I. **To the Applicant:** Applicants who did not attach their original official transcript, should complete the first part of this form and send it to the appropriate officer of the institution from which the transcript is requested.

Name of Applicant: ___________________ (________________)  
  in English in Chinese, if any

University/College Attended: ________________________________

Dates of Attendance: From __________ To __________

Title of Degree/Diploma: _______________ Date of Award: _________

Programme applied for admission at The University of Hong Kong:

**Master of Social Sciences (Psychology) (Full-time / Part-time*)**

* Please delete as appropriate.

II. **To the Officer responsible for issuing transcripts:** The applicant named above has applied for admission to a postgraduate curriculum at The University of Hong Kong. Please send a copy of the official transcript together with this form directly to:

Department of Psychology  
Room 627, 6/F, The Jockey Club Tower  
Centennial Campus  
The University of Hong Kong  
Pokfulam Road  
Hong Kong  
(Ref.: MSocSc in Psychology)
Note to applicant: Applicants should complete Section I below, then send one copy of this form to each of two referees with the request that the referee complete Section II and return the form directly to the Department of Psychology, The University of Hong Kong, as soon as possible.

Note to referee: The applicant named is applying for admission to the degree programme indicated. Kindly complete Section II of this report and return it directly to the Programme Director of the Master of Social Sciences (Psychology), Department of Psychology, The University of Hong Kong, Pokfulam Road, Hong Kong as soon as possible. All information given here will be treated as strictly confidential. It will be used only for the purpose of determining whether the candidate will be admitted; and it will be accessible only to those responsible for processing the application. The reference will be destroyed after that decision has been made. The University will be most grateful for your full and candid assessment.

Section I
Name of applicant __________________________________________ (in block letters, surname first)

Section II
1. How long have you known the applicant? ____________________________
   In what capacity have you known the applicant? ____________________________

2. How would you rate the applicant’s ability to carry out graduate work at the level applied for?

<table>
<thead>
<tr>
<th>Excellent</th>
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<tr>
<td>Power of analysis and reasoning</td>
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<tr>
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3. Compared with other students / employees you have met, how would you rate the applicant’s intellectual achievement? (Please tick as appropriate)

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4. Please make any further comments as appropriate. (Attach additional paper if necessary)

5. What is your overall recommendation?

- Recommend enthusiastically
- Recommend strongly
- Recommend
- Recommend with reservation
- Do not recommend

Signature of referee ___________________________ Date __________________

Name of referee (IN BLOCK LETTERS)

Professor/Dr./Mr./Ms* ___________________________ (*Please delete as appropriate)

Position ____________________________________

Institution / Company ____________________________

Address ______________________________________

Email _________________________________________

Please return this form to the Programme Director of the Master of Social Sciences (Psychology), by either of the following methods, as soon as possible:
1) By mail: Department of Psychology, Room 627, 6/F, The Jockey Club Tower, Centennial Campus, The University of Hong Kong, Pokfulam Road, Hong Kong (in a sealed envelope);
2) By email: mpsyic@hku.hk (please sign and scan the referee’s report)
Note to applicant: Applicants should complete Section I below, then send one copy of this form to each of two referees with the request that the referee complete Section II and return the form directly to the Department of Psychology, The University of Hong Kong, as soon as possible.

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