THE UNIVERSITY OF HONG KONG

Master of Science in the field of Applied Geosciences
(Part-time / Full-time*)

NOTES ON SUBMISSION OF SUPPORTING DOCUMENTS

Please upload your supporting documents (including this checklist) for our preliminary consideration by logging in http://www.aal.hku.hk/tpg/login.html before the application deadline and within four weeks from the date of the creation of your account; or post, as appropriate, the following documents (including this checklist) directly to the Department of Earth Sciences, The University of Hong Kong, Pokfulam Road, Pokfulam, Hong Kong by the application deadline. Your application number should be marked on each document. Transcripts, diplomas, certificates and other submitted documents which are not in English should be accompanied by a certified translation in English. Certified translation may be provided by your home institution.

Please note that you are not required to submit original / certified true copy# of your documents to the University during the application stage. Should you be given an admission offer by the University, you will receive notification to submit certified copy of your documents.

Enclosed (Please tick as appropriate.)

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<td>Transcripts (including HKU graduates). Please send the Transcript Request Form along with your transcript application form to the institute from which the transcript is requested, if applicable.</td>
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<td>Degree Certificates</td>
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<td>List of publications (if appropriate)</td>
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<td>Referees’ reports (Please use the standard form below)</td>
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# Please note that the University will only ACCEPT originals or copies of the documents that have been duly declared as true copies before a notary public (e.g. a Commissioner for Oaths at a District Office in Hong Kong). Copies of documents may be certified by the appropriate officials of your home institute if you are an overseas applicant.

*Please delete as appropriate. Please note that the University’s TOFEL code is 9671.
THE UNIVERSITY OF HONG KONG

Transcript Request Form

I. **To the Applicant:** Applicants who did not attach their original official transcript, should complete the first part of this form and send it to the appropriate officer of institute from which the transcript is requested.

Name of Applicant: __________________ (__________________)
in English in Chinese, if any

University/College Attended: ________________________________

Dates of Attendance: From ________________ To ________________

Title of Degree/Diploma: ________________ Date of Award:_________

Programme applied for admission at The University of Hong Kong:

**Master of Science in the field of Applied Geosciences** (FT / PT*)

* Please delete as appropriate.

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II. **To the Officer responsible for issuing transcripts:** The applicant named above has applied for admission to a taught postgraduate programme at The University of Hong Kong. Please send a copy of the **official** transcript together with this form directly to:

Department of Earth Sciences
The University of Hong Kong
Pokfulam Road
Hong Kong
(Ref.: MSc in Applied Geosciences)
To the applicant: Please fill in your name on the line provided below. Give one such form to each of your two referees and ask them to return the form to the Department of Earth Sciences.

Name of applicant: Mr./Mrs./Ms./Miss* Block capitals, surname first and underlined

To the referee: The applicant has given us your name as someone who would be prepared to write a reference in connection with his/her application for admission to the Master of Science (MSc) in the field of Applied Geosciences. The Admissions Committee would be most grateful if you would complete the information below, and state overleaf your views of the applicant's capabilities for undertaking this degree. Please accept our thanks in advance. It would be appreciated if you could ensure that your reference reaches us before January 31, 2018 (first round), April 30, 2018 (second round) and 12:00 noon (HKT), July 3, 2018 (clearing) to ensure that the application can be given due consideration. An early response would be most helpful. Under the provisions of the Personal Data (Privacy) Ordinance, applicants have the rights to request access to their personal data, including referee reports.

It might be helpful for you to know a little about the programme: It is a one-year full-time or two-year part-time, interdisciplinary postgraduate degree. Students from a wide variety of backgrounds, including Engineering and Science are accepted. It is a small programme (about 15 students each year) and students are expected to participate in class discussion. The programme involves a considerable commitment of time, as students usually have to attend classes on 2-3 weekday evenings, and occasionally field trips on weekends. Written work forms an important part of the programme, including a project of approximately 8,000 words. (All written and verbal communication is in English).

Name of Referee: Prof./Dr./Mr./Mrs./Ms.* Block capitals, surname first and underlined

Position: 

Address:

* Please delete as appropriate.
How long have you known the applicant?  

In what capacity?  

Please indicate the applicant's major strengths:  

Please indicate any potential weaknesses which the applicant has, in your view, for the Master of Science (MSc) in the field of Applied Geosciences degree programme:  

Any other comments:  

_________________________________  ____________________  
Signature of Referee  Date  

Thank you very much  

Please return the completed form to  

Department of Earth Sciences  
The University of Hong Kong  
Pokfulam Road  
Hong Kong  
(Ref.: MSc in Applied Geosciences)  

An earlier response would be most helpful.
THE UNIVERSITY OF HONG KONG

Master of Science (MSc) in the field of Applied Geosciences

Referee Report

To the applicant: Please fill in your name on the line provided below. Give one such form to each of your two referees and ask them to return the form to the Department of Earth Sciences.

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Name of Referee: Prof./Dr./Mr./Mrs./Ms.*

Position:

Address:

* Please delete as appropriate.

P.T.O.
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Any other comments:  

_________________________________  

______________________  

Signature of Referee Date  

Thank you very much  

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Department of Earth Sciences  
The University of Hong Kong  
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