THE UNIVERSITY OF HONG KONG

Master of Laws in Arbitration and Dispute Resolution

SUPPORTING DOCUMENTS

Please post the following required documents directly to the Faculty of Law (LLM(Arb&DR) Admissions Team) (10/F Cheng Yu Tung Tower, Centennial Campus, The University of Hong Kong, Pokfulam Road, Hong Kong) by the application deadline. Your application number should be marked on each document. Transcripts, diplomas, certificates and other submitted documents which are not in English should be accompanied by a certified translation in English. Certified translation may be provided by your home institution.

Enclosed (Please tick as appropriate.)

- Originals or certified true copies of academic transcripts #. You may complete the Transcript Request Forms below and send it to the institute from which the transcript is requested, if applicable.
- Certified true copy of degree certificates
- TOEFL/IELTS * official score report (if requested).
- List of publications (if appropriate).
- Referees’ reports (Please use the standard form below. At least one of your referees shall be able to comment knowledgeably on your academic performance and on your ability to pursue postgraduate work.)

# Please note that the University will only ACCEPT originals or copies of the documents that have been duly declared or have been certified as true copies before a notary public (e.g. a Commissioner for Oaths at a City District Office in Hong Kong) or the appropriate officials of your home institute whichever is applicable. No photocopies will be accepted.

*Please delete as appropriate. Please note that the University’s TOEFL code is 9671.
THE UNIVERSITY OF HONG KONG
FACULTY OF LAW

TRANSCRIPT REQUEST FORM

I. **To the Applicant:** Applicants who did not attach their original official transcript, should complete the first part of this form and send it to the appropriate officer of institute from which the transcript is requested.

Name of Applicant: _____________________ (___________________) in English (in Chinese, if any)

University/College Attended: ________________________________

Dates of Attendance: From _______ To _______

Title of Degree/Diploma: _____________________ Date of Award: ________

Programme applied for admission at The University of Hong Kong:

**Master of Laws in Arbitration and Dispute Resolution** ____________ (FT/PT*)

* Please delete as appropriate.

II. **To the Officer responsible for issuing transcripts:** The applicant named above has applied for admission to a postgraduate curriculum at The University of Hong Kong. Please send a copy of the official transcript together with this form directly to:

Faculty of Law (Admissions Team)
10/F Cheng Yu Tung Tower
Centennial Campus
The University of Hong Kong
Pokfulam Road
Hong Kong
(Ref.: LLM(Arb&DR))
Please give a copy of this form to each of your two referees.

**APPLICANT'S NAME**

Chinese ___________________________ English ___________________________

**REFEREE'S NAME**

Chinese ___________________________ English ___________________________

Professional title or position ___________________________

Address ___________________________

_________________________________ Telephone ___________________________

**To the referee**

The above-named has applied for admission to the Faculty of Law to study in Master of Laws Arbitration and Dispute Resolution and has named you as a referee.

The Faculty would be most grateful if you would state overleaf your independent evaluation of the applicant, noting his or her limitations as well as merits. In particular, your opinion of the applicant's ability and aptitude to undertake postgraduate study in law would be extremely helpful. This is a strictly confidential document. The confidential report will be discarded immediately at the conclusion of the exercise pertaining to this application.

Please sign and date your statement and send it directly to the Faculty of Law (LLM(Arb&DR) Admissions Team), 10/F Cheng Yu Tung Tower, Centennial Campus, The University of Hong Kong, Pokfulam Road, Hong Kong.

We are most grateful for your assistance.
THE UNIVERSITY OF HONG KONG
FACULTY OF LAW

CONFIDENTIAL REFERENCE ON APPLICATION FOR ADMISSION TO

Master of Laws in Arbitration and Dispute Resolution

Please give a copy of this form to each of your two referees.

APPLICANT'S NAME

Chinese ___________________________ English ___________________________

REFEREE’S NAME

Chinese ___________________________ English ___________________________

Professional title or position

________________________________________________________________________

Address

________________________________________________________________________

________________________________________________________________________

Telephone ___________________________

To the referee

The above-named has applied for admission to the Faculty of Law to study in Master of Laws in Arbitration and Dispute Resolution and has named you as a referee.

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