THE UNIVERSITY OF HONG KONG

Master of Common Law

SUPPORTING DOCUMENTS

Please post the following required documents directly to the Faculty of Law (MCL Admissions Team) (10/F Cheng Yu Tung Tower, Centennial Campus, The University of Hong Kong, Pokfulam Road, Hong Kong) by the application deadline. Your application number should be marked on each document. Transcripts, diplomas, certificates and other submitted documents which are not in English should be accompanied by a certified translation in English. Certified translation may be provided by your home institution.

Enclosed To Follow (Please tick as appropriate.)

☐ ☐ Official final full graduation transcript of complete undergraduate studies #
☐ ☐ Officially certified copies of certificate of undergraduate studies #
☐ ☐ Official final full graduation transcript of complete postgraduate record #
☐ ☐ Officially certified copies of certificate of postgraduate studies #
☐ ☐ TOEFL /IELTS * official score report #
☐ ☐ List of publications/Curriculum vitae (if appropriate)
☐ ☐ No. of ____ reference letters (Please use the standard form below. At least one of your referees shall be able to comment knowledgeably on your academic performance and on your ability to pursue postgraduate work.)

# Please note that the University will only ACCEPT originals or copies of the documents that have been duly declared or have been certified as true copies before a notary public (e.g. a Commissioner for Oaths at a City District Office in Hong Kong) or the appropriate officials of your home institute whichever is applicable. No photocopies will be accepted.

*Please delete as appropriate. Please note that the University’s TOEFL code is 9671.
THE UNIVERSITY OF HONG KONG
FACULTY OF LAW

TRANSCRIPT REQUEST FORM

I. To the Applicant: Applicants who did not attach their original official transcript, should complete the first part of this form and send it to the appropriate officer of institute from which the transcript is requested.

Name of Applicant: ______________________ (________________) in English in Chinese, if any
University/College Attended: _____________________________
Dates of Attendance: From ________________ To ________________
Title of Degree/Diploma: ______________________ Date of Award: ________

Programme applied for admission at The University of Hong Kong:

Master of Common Law ______________________

II. To the Officer responsible for issuing transcripts: The applicant named above has applied for admission to a postgraduate curriculum at The University of Hong Kong. Please send a copy of the official transcript together with this form directly to:

Faculty of Law (Admissions Team)
10/F Cheng Yu Tung Tower
Centennial Campus
The University of Hong Kong
Pokfulam Road
Hong Kong
(Ref.: MCL)
CONFIDENTIAL REFERENCE ON APPLICATION FOR ADMISSION TO

MASTER OF COMMON LAW

Please give a copy of this form to each of your two referees.

APPLICANT'S NAME 申請人姓名
中文 ______________________  English ______________________

REFEREE'S NAME 推薦人姓名
中文 ______________________  English ______________________
Professional title or position 職位 ______________________
Address 地址 ______________________
Telephone 電話 ______________________

To the referee

The above-named has applied for admission to the Faculty of Law to study for the Master of Common Law and has named you as a referee.

The Faculty would be most grateful if you would state overleaf your independent evaluation of the applicant, noting his or her limitations as well as merits. In particular, your opinion of the applicant's ability and aptitude to undertake postgraduate study in law would be extremely helpful. The evaluation can be written either in English or in Chinese.

This is a strictly confidential document. The confidential report will be discarded immediately at the conclusion of the exercise pertaining to this application.

Please sign and date your statement and send it directly to the Faculty of Law (MCL Admissions Team), 10/F Cheng Yu Tung Tower, Centennial Campus, The University of Hong Kong, Pokfulam Road, Hong Kong before February 28, 2018.

We are most grateful for your assistance.

請把推薦書寄至 "香港薄扶林道香港大學法律學院"。
THE UNIVERSITY OF HONG KONG
香港大學

CONFIDENTIAL REFERENCE ON APPLICATION FOR ADMISSION TO
MASTER OF COMMON LAW
普通法碩士課程

Please give a copy of this form to each of your two referees.

APPLICANT'S NAME 申請人姓名
中文   ___________________________   English   ___________________________

REFEREE'S NAME 推薦人姓名
中文   ___________________________   English   ___________________________
Professional title or position 職位   ___________________________
Address 地址   ___________________________
Telephone 電話   ___________________________

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