

## THE UNIVERSITY OF HONG KONG

### HOW TO RESPOND TO THE OFFER OF ADMISSION

1. You are required to complete the acceptance (or otherwise) of the offer of admission through your application account.
2. On acceptance of the offer, you are required to
  - 2.1. pay a deposit of HK\$10,000 in accordance with the payment instructions;
  - 2.2. login to your application account and proceed to view your application status; and
  - 2.3. upload your proof of deposit payment first, check the box to agree on the Terms and Conditions on the offer of admission, choose *Accept* under *Reply* of your corresponding programme offered, and *Submit* your acceptance.

Please retain the original receipt / proof of payment for your own record.

The deposit paid shall be credited towards the first year's composition fee and shall not be refunded, except to a candidate admitted provisionally who subsequently fails to satisfy the University entrance requirements and/or programme requirements for admission.

#### Submission of Official Supporting Documents

3. **Student who accepts the University's firm offer of admission** - please arrange to submit the official proof or officially certified copy of results or qualifications by mail or in person to the Admissions Office (MG14, Ground Floor, Main Building, The University of Hong Kong, Pokfulam Road, Hong Kong) by the time of student registration in August 2017. Please refer to the information sheet on submission of official or officially certified documents.
4. **Student who accepts the University's conditional offer of admission** - please arrange to
  - 4.1. upload the required results via the *Online Document Upload System* under the respective category of "Transcript/Exam Results" within three days following the release of the results, or by August 20, 2017, whichever is earlier; and
  - 4.2. submit the official proof or officially certified copy of results or qualifications by mail or in person to the Admissions Office by the time of student registration in August 2017. Please refer to the information sheet on submission of official or officially certified documents.

#### Registration

5. Students will be invited to complete the registration procedures in mid-August 2017, details of which will be sent to you from mid-July 2017.

#### Financial Assistance for Local Students

6. For local students who have accepted the offer and need financial assistance, you may wish to contact CEDARS <http://cedars.hku.hk> or the Government Student Finance Office <http://www.wfsfaa.gov.hk/sfo> for the financial options available.

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